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MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Information Science Training

REFERENCES : (a) Memo to DD/S fr ADTR,
dtd 27 Jun 72, subj:
Information Science
Training for the
Intelligence Community

(b) Memo to Ex Dir-Compt
fr DD/S, dtd 5 Jul 72

(c) Memo to DD/S fr Ex Dir-Compt,
dtd 13 Jul 72, subj:
Information Science
Training

1. Paragraph 4 contains a request for guidance from the Deputy Director for Support.

2. Reference (a) and (b) requested guidance on the extent of the Office of Training's responsibility for interagency training in information science subjects in FY 1974. Reference (c) instructed us that CIA should plan to operate an information science training program exclusively for CIA personnel in FY 1974.

3. The FY 1973 program, utilizing as it does the staff and facility resources of other agencies, has necessarily continued the established practice of accepting student applications from other Intelligence Community agencies and departments. There has been, as you know, no practical way to extricate ourselves from these arrangements and still have a meaningful program in this fiscal year.

4. There are, however, some recent developments bearing on this that may complicate the decision to bring this program inside CIA in FY 1974. These developments are as follows:

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a. Gloomy DIS predictions to the contrary, the DOD response to initial course announcements has been very heavy. DIA submitted 57 applications; NSA, 27 applications, with at least 13 additional NSA applications being processed on the date that registrations were closed; and Military Services, 9 applications; total, 93 external applications, or 106 if you include the applicants in the pipe line at NSA. Add to this the 24 CIA applicants and you have a total of 117 (or 130 considering the NSA situation) individuals who applied to attend a course with a maximum announced limit of 24 students. In view of the extraordinary demand the course capacity was increased to 27 students. Staff, classroom, and remote terminal limitations precluded any further increase in the size of the class.

b. Applicants for the initial course were accepted in the following proportions: CIA, 12; NSA, 8; DIA, 5; Military Services, 2; total of 27 students. This leaves a backlog of 103 applicants (91 external to CIA) from the first course. Seven additional applications have already been received for the same course scheduled for early 1973. This backlog cannot be accommodated this year and we anticipate that it will double or, perhaps, even treble as the year progresses.

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c. [] Commandant, National Cryptologic School, NSA, visited the current Information Science Course at the DIS facilities on 25 September and expressed a strong interest in program plans for FY 1974 and beyond. When informed that detailed plans had not been formulated beyond FY 1973 he stated that he planned to discuss the matter with Mr. Coffey at an early date.

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d. It is our understanding that there is dissatisfaction in many quarters of DIA with the DOD/DIA/DIS decision to close the Information Science Center. This information is reinforced by the 57 DIA applications for the first course scheduled this fiscal year. We believe that it is probable that DIA views on this subject will be surfaced in the next few weeks.

5. Considering the above, including the possibility that the question of the future of interagency training in information science may be raised through USIB channels, you may wish to inform the Executive Director-Comptroller of these developments and ascertain if they in any way modify the guidance contained in Reference (c). Specifically this office needs guidance on how to respond to the oral inquiries being directed to us by other agencies on this issue.

[Redacted Signature]

HUGH T. CONNINGHAM
Director of Training

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27 JUN 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Information Science Training for
the Intelligence Community

- REFERENCES :
- (a) PFIAB memo to the President, subj.:
U. S. Intelligence Community Capabilities
for Handling Intelligence Information, dtd
15 Jun 65
 - (b) CODIB-D-113/5.7, subj.: Systems Training
for Intelligence Personnel, dtd 2 Feb 67
 - (c) DCI memo to the Secretary of Defense, subj.:
Establishment of Training Courses at the
Defense Intelligence School in the Application
of Information Science Technology to Intelligence,
dtd 25 Mar 67
 - (d) Secretary of Defense memo to the Director, DIA,
subj.: Training of Intelligence Personnel in
Information Science Technology, dtd 13 Jun 67
 - (e) DIA memo, subj.: Establishment of the Informa-
tion Science Center, DIAJT, dtd 26 Dec 67
 - (f) DIA memo for the Chairman, USIB, subj.:
Closure of the Information Science Center, dtd
3 Feb 72
 - (g) Ltr frm Ex. Dir. -Compt., CIA, to DIA, dtd
23 May 72

1. This memorandum reviews the sequence of circumstances leading to the establishment of the Information Science Center on 26 December 1967, and the subsequent termination of support by the Defense Intelligence Agency, for

**Subject: Information Science Training for the
Intelligence Community**

the purpose of seeking clarification of its responsibilities, if any, of the Director of Training for providing information science training for non-CIA personnel of the Intelligence Community in the CIA managed courses planned for Fiscal Year 1973 and beyond.

2. Reference (a) stressed the need for improvement in the storage and retrieval of the intelligence product and recommended the training and retraining of personnel engaged in information-handling activities and in systems thinking and systems skills, suggesting that both senior administrative personnel and more junior operating people should acquire new abilities and attitudes to discharge the responsibilities associated with the enormous file and distribution system of the Intelligence Community. Reference (b) recommended a balanced program of university training, in-house data handling instruction and specialized courses at DIA applying information science technology to intelligence problems. Reference (c) requested DIA to develop specialized courses for personnel of the Intelligence Community. Reference (d) requested development of specialized courses by DIA, starting in FY 1969. Reference (e) established the Information Science Center at its Defense Intelligence School to develop information science courses in order to meet the requirements of the Intelligence Community. Reference (f) stated that it would be necessary to close the Information Science Center by 30 June 1972 due to Department of Defense budgetary cuts and reductions in other resources. It noted that DIA could arrange classroom space and faculty offices for a continuing program if other Intelligence Community members wished to provide funds or personnel. Reference (g) informed DIA that CIA desired to conduct under CIA management various information science courses at its Information Science Center in FY 1973 pending determination of longer-range requirements and a more permanent solution, thus accepting the DIA offer of facility support.

3. In the last 60 days negotiations have been completed with the Director, Defense Intelligence School for the scheduled use of their facilities in FY 1973 and the NSA has agreed to provide an instructor for the faculty. Program alternatives have been proposed and a reduced, but active information science program is to be undertaken in FY 1973. Guidance provided by the Executive Director-Comptroller suggests the desirability of bringing this program on CIA premises in FY 1974 with a greater emphasis on the needs for the training of CIA personnel.

Subject: Information Science Training for the
Intelligence Community

4. In view of the interests of the President's Foreign Intelligence Advisory Board in information science training for the Intelligence Community and the subsequent initiative of the Director of Central Intelligence in the establishment of a community center for this purpose, the Office of Training would appreciate additional guidance on the extent of its responsibility for training the personnel of other USIB agencies and departments in the CIA managed programs to be conducted in Defense Intelligence School facilities in FY 1973 and on Agency premises in FY 1974.



Acting Director of Training

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Atts

Refs a - g

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DTR-7688

5 JUL 1972

MEMORANDUM FOR: Executive Director-Comptroller

Bill :

The attached paper raises one of the issues which must be settled en route to sizing the over-all information sciences training program. I believe that for FY 73 we are obligated to take such students as other USIB member agencies desire to propose for the courses run by our people at the DIS facilities, limited of course by the numbers the staffing will permit. I shouldn't think, based on past experience while DIS was running the program that the student load would exceed program and faculty capabilities.

FY 74 and beyond poses a different problem. The program we proposed was not approved at the original level or any others we suggested. We are looking to identify Agency requirements but we need answers:

a. Should we contemplate any non-CIA students in FY 74? If not, do USIB agencies have to receive additional notification? Does PFIAB have to be informed of the changes - by special notice or in the Director's annual report?

b. At what level should we try to peg the Agency program for FY 74 and beyond - general education for familiarization only for a broad population, incorporated into existing other OTR courses or expanded technical applications training for actual and potential users. Should we react or go for business? The amount which was left in the FY 74 program will not accommodate expanded technical applications training. We have to work more on requirements but a posture indication from you would be helpful to that effort.

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John W. Coney

Att:

Memo from AD/TR to DD/S dtd 27 June 72
subj: Information Science Training for the
Intelligence Community

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cc: AD/TR

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22-3894

DD/S 72 2311

13 July 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Information Science Training

REFERENCE : Memo to ExDir from DD/S dtd 5 Jul 72

1. In response to your request for guidance, I believe the following should be accepted as the guideline: (702 7474)

a. CIA should plan to operate an information science training program for CIA personnel only. We are not required to conduct a community service, and there are certain very distinct benefits in having an in-house operation which can be focused more on our particular needs.

b. Since this is an individual CIA activity, I see no need to involve the PFIAB at this stage, since it was DIA which terminated the community effort. Further, the PFIAB requirement was levied in 1965, at a time when information science capabilities were considerably less than they are in 1972.

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c. The basic thrust of our program should be to familiarize a rather broad spectrum of our analyst, administrative, personnel with techniques of information science. I would hope, for instance, that you would integrate some actual machine handling into some of our courses. I do not believe you need to go in for the specialized technician-level training, as I suspect to be necessary we can exploit industry or academic capabilities.

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2. With respect to the amount of investment we should make in this effort (whether to react or go for business), I would appreciate your contacting potential customers for an estimate of their interest in use, following which we can better make some overall judgments as to the total investment needed.

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W. E. Colby

Executive Director-Comptroller

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Concur:

D/DCI/IC

cc: D/DCI/IC

4 October 1972

Mr. Coffey,

I see nothing in the attached to indicate that we should propose staying at Anacostia as a community instrument after the beginning of next fiscal year. You may wish to route to the Executive Director-Comptroller in a separate note the statistical information set up in the first two paragraphs of page 2 for his information only. Alternatively, you may desire that I slip a copy of the attached to Chuck Briggs with a request that he take it up with Mr. Colby in a Morning Meeting and give us some feedback. Following this, I will be happy to prepare a note to OTR for your signature.


JHP

Att:

DD/S 72-3816, Information Science Training

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